

**STATUTORY MEETING
OF BOARD OF EDUCATION**

MINUTES

December 10, 2014

The meeting was called to order at 6:05 p.m. by President Sonya Cuellar in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Randy Gray, Director-Curriculum & Instruction/Projects led the Pledge of Allegiance.

Roll Call Trustee Sonya Cuellar Trustee Vivian Hansen
Trustee Alicia Anderson Trustee Tony Peña - ill
Trustee Linda Garcia

Administrators Present Herman Mendez, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Cindy DiPaola, Director-Maintenance & Operations
Jose Iniguez, Director-Secondary Education
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director, Student Nutrition Services
Elvia Galicia, Assistant Director-Fiscal Services
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West Campus
Yuki Mio, Interim Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School

BOARD ORGANIZATION

Election of Officers – President
1.1 Trustee Hansen nominated Trustee Alicia Anderson for President and Trustee Garcia seconded the nomination. There were no other nominations. Trustee Anderson was elected President by a vote of 4-0.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Vice President/Clerk
1.2 Trustee Garcia nominated Trustee Tony Peña for Vice President/Clerk, and Trustee Hansen seconded the nomination. There were no other nominations. Trustee Peña was elected Vice President/Clerk by a vote of 4-0.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Secretary to the Board
1.3

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0 to designate the Superintendent of Schools, Herman Mendez, as Secretary to the Board of Education in accordance with Education Code Section 35025.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Representative to Elect
County Committee on School
District Organization
1.4

Trustee Anderson nominated Trustee Tony Peña as the District's representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023, and Trustee Hansen seconded the nomination. There were no other nominations. Trustee Peña was elected by a vote of 4-0.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Representative to Los
Angeles County School
Trustees Association
1.5

Trustee Hansen nominated Trustee Linda Garcia as the District's representative to the Los Angeles County School Trustees Association, and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Garcia was elected by a vote of 4-0.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Establish Board Meetings –
Day, Time, and Place
1.6

Trustee Hansen moved and Trustee Garcia seconded and the motion carried 4-0 to establish Board of Education meetings on the second and fourth Wednesday of each month, beginning at 6 p.m. in the Boardroom.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Superintendent Mendez and Board of Education members recognized and thanked outgoing President Sonya Cuellar for her service to the Board of Education and to Paramount Unified School District, and presented her with a plaque. Trustee Cuellar was also presented with a certificate by City of Paramount Mayor, Diane Martinez, Kim Tachiki representative to Congresswoman Lucille Roybal-Allard and also from Julia Juarez, representative to Senator Ricardo Lara. Not in attendance but provided a certificate as well was Supervisor Don Knabe.

REGULAR MEETING OF BOARD OF EDUCATION

Approve Agenda
December 10, 2014
1.7

Trustee Garcia moved, Trustee Hansen seconded. Superintendent Mendez asked that Recognition of Patrick O'Donnell be added under Superintendent's Report. The motion carried 4-0 to approve the December 10, 2014 agenda as amended.

12-10-14

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Regular Meeting Minutes
November 19, 2014
1.8

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on November 19, 2014.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

Special Meeting Minutes
November 24, 2014
1.9

Trustee Hansen moved, Trustee Peña seconded and the motion carried 4-0 to approve the minutes of the Special Meeting held on November 24, 2014.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Peña

REPORTS

Student Board
Representatives

Avery De La Cruz-Paramount High School, Armando Torres-Paramount High School-West, Kyrice Thompson -Buena Vista High School, and Armando Vera-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

CSEA representative Lourdes Aguayo congratulated outgoing President Sonya Cuellar and incoming President Alicia Anderson. She added that it has been a pleasure to work with the District as they worked diligently to reach an agreement. She continued to add that the association just concluded their elections and shared that the new CSEA President is Jorge Martinez and Vice President is JoAnn Garner. She wished everyone Happy Holidays.

TAP President April O'Connor congratulated Alicia Anderson for being elected President and wished to thank outgoing President Sonya Cuellar for all of her support. She added that TAP will be meeting with Superintendent Mendez to address association concerns regarding the rollout on Common Core and follow up on agenda items previously addressed. She added that as a 6-8th teacher, she is looking forward to some planning time. She thanked the Board on behalf of the association for their support. She extended the congratulation to PHS teacher and Assembly Member Patrick O'Donnell. She wished everyone Happy Holidays.

Meeting Break Celebration

The Board of Education recessed the regular meeting at 6:36 p.m. and staff and guests celebrated the election of the new 2015 officers.

The Paramount High School-West Choir, under the direction of Sandra Wilson-Espinoza, provided an entertaining musical tribute to the holidays.

President Anderson reconvened the meeting at 7:03 p.m.

Board Members' Reports

Trustee Anderson wished everyone Happy Holidays. She attended the

City of Lakewood's event, "Lakewood Celebrates".

Trustee Cuellar wished everyone Happy Holidays. She attended the City Council meeting recognizing Jackson School 5th grade student Patrick Gomez for winning a contest sponsored by the L.A. County Sheriff's Department. She also attended the District's Annual Holiday luncheon.

Trustee Garcia attended the CTA sponsored Board member dinner, the District Office Annual Holiday luncheon and the City's Annual Tree Lighting events. She wished everyone Happy Holidays and a Happy New Year.

Trustee Hansen wished everyone Happy Holidays. She attended the City's Annual Tree Lighting event, the District's Annual Holiday luncheon, the Paramount Chamber Holiday mixer. She also thanked the PHS JROTC students for their volunteer work in cleaning the kitchen at the Elk's Lodge. She congratulated Dr. Jose Iniguez on his recent promotion as Assistant Superintendent with an outside School District.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez along with Board of Education members attended the City's Council meeting recognizing Jackson School's 5th grade student Patrick Gomez for winning the L.A. County Sheriff's contest. Winning prize was \$1,000.
- He attended the Zamboni Middle School Winter concert.
- Mr. Mendez attended the City's Annual Tree Lighting event.
- Superintendent Mendez attended an AB 86 Tri-Consortium meeting.

Recognition - Patrick O'Donnell

Superintendent Mendez and Board of Education members recognized PHS teacher Patrick O'Donnell for recently being elected to serve as an Assembly Member for California. Assembly member O'Donnell was also selected to Chair the Education Committee. The Paramount family wishes him success in new position, where he will continue to advocate for students and education at the state level.

6-9 Academic Intervention and Professional Period Committee Update

Dr. Deborah Stark, Assistant Superintendent-Educational Services provided the Board with an update on 6-9 Academic Intervention and Professional Period Committee and the purpose is to review 6-9 Academic Intervention and Professional Period and to report on the committee's work, progress and next steps.

The committee was formed to:

- Plan and make recommendations on how to provide academic support for students in grades 6-9 who are achieving below grade level and are at risk for not graduating.
- Plan and make recommendations on how to provide a professional period for teachers in grades 6-8.

Committee's recommendations will be:

- Submitted for review and approval by District and Board of

Education.

- o Negotiated, as needed.

What are the committees goal's?

- ✓ Learn about best practices for academic interventions in grades 6-9 and how they can be delivered during the school day.
- ✓ Learn about effective practices for providing a “professional period” for middle school teachers.
- ✓ Develop recommendations for 2015-16 that include:
 - How schools will provide time for academic interventions.
 - A structure and focus for a professional period for grades 6-8.

What are the two phases for the Committee’s work?

	Phase 1 September – December	Phase 2 January – February
Learn	The need (D/F data) MTSS Best practices from other schools	The need for professional time in grades 6-8 during the school day
Outline	Options for providing Tier 2 supports	Options for providing professional time
Analyze Prioritize Recommend	Content and structure for providing Tier 2 Support in grades 6-9	Options for providing professional time in grades 6-8

Who is on the Committee?

School	Name	Title
Alondra Middle School	Lynn Butler Maria Enciso Devin Dawson	Principal Teacher Counselor
Jackson Middle School	Greg Francois Rebecca Perez, Carlos Guzman Wendy McWhorter	Principal Teachers
Hollydale School	Lisa Nunley-Macon Samantha Valdivia	Principal Teacher
Paramount Park Middle School	Kevin Longworth Patricia Real, Kim Rosales	Principal Teachers
Zamboni Middle School	Liz Salcido Lisa Kirk, Mandy Butler	Principal Teachers
PHS West Campus	Morrie Kosareff Sheryl Ramirez Christina Cunningham, Alicia Megofna	Principal Counselor Teachers
TAP	Teresa Kugler	Teacher
Ed. Services Human Resources	Debbie Stark, Myrna Morales	Asst. Superintendents

What have meetings addressed to date?

Meeting Date	Topics
September 16	<ul style="list-style-type: none"> • Purpose, goals for the committee; connection to LCAP. • Norms for working. • Review and discuss trends in grade (D/F) data by course, grade.
October 15	<ul style="list-style-type: none"> • Read and discuss research on Tiered Interventions. • Compare PUSD's current interventions to Tiered interventions.
October 20 October 27	<ul style="list-style-type: none"> • Visit to Carmenita Middle School (ABC USD). • Visit to Granger Junior High School (Sweetwater USD).
November 19	<ul style="list-style-type: none"> • Debrief visits to schools; discuss best practices observed and application to our work. • Review two phases of Committee's work. • Review two aspects of planning interventions: Content and Time • Review criteria for effective interventions. • Discuss options for providing content and time that addresses PUSD's academic needs.
December 9	<ul style="list-style-type: none"> • Continue planning options for content and time. • Compare options to criteria. • Outline possible advantages and disadvantages of each option.

What are the criteria for providing effective interventions in grades 6-9?

If we are to have effective interventions they need to:

- Align with LCAP goals.
- Reflect the school's academic data and address students' needs (students with D/F grades, Long Term English Learners).
- Be monitored through on going assessment of students' progress.
- Have clear criteria for entering and exiting.
- Provide opportunities for intervention for struggling students and acceleration/enrichment for high achieving students.
- Be simple and do-able in scope.
- Be clearly communicated to parents, students and staff.

What is the current status of the Committee's work?

- Brainstorm and refine options for the content for interventions and how time will be provided.
- Analyze how each option meets the criteria for effective interventions.
- Analyze possible advantages and disadvantages of each option.

What are the next steps?

- Continue with phase 2 of committee's work—professional planning period.
- Develop recommendations to submit for review by Executive Cabinet, Board of Education – February
- Address items that may need to be negotiated through the negotiation process – February/March

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services provided the Board with a Budget update and information on the First Interim.

Budget Assumptions:

- LCFF Calculations
 - MYP declining enrollment projections
 - Status quo regarding student demographics
- Budget agreements with employee associations for salary and health & welfare contribution increases
 - Total compensation package ≈ 5.125% increase
- LCFF calculations are impacted by:
 - Student enrollment fluctuations
 - Targeted sub-group enrollment variations
 - Uncertainties due to variances in economy
 - Impacts the Base Grant calculations

Multi-Year Considerations:

- Additional “LCFF” Reserve to protect against economic downturn, included in Economic Reserve for Uncertainties
- Revenue changes due to fluctuations in:
 - Student demographics changes and enrollment growth
- COLA no longer determines subsequent year’s increases, however it is included in the LCFF calculation
- There is no LCFF statutory calculation for how much the state will contribute – and no obligation to fund at any certain amount
- Annual increase in employer STRS & PERS retirement costs
- Prop 30 Temporary Taxes expire in 2016
- Audit Adjustment

2014-15 First Interim MYP Budget

<u>Unrestricted</u> General Fund	2014-15	2015-16	2016-17
Revenues	\$126,913,353	\$134,645,292	\$142,602,567
Encroachment	(\$18,354,840)	(\$18,704,776)	(\$18,704,776)
“Net” Revenues	\$108,558,513	\$115,940,516	\$123,897,791
Expenditures (including transfers out)	\$112,773,165	\$118,387,469	\$125,245,649
Increase/Deficit Spending	(\$4,214,652)	(\$2,446,953)	(\$1,347,678)
Beginning Fund Balance	\$15,926,661	\$11,712,009	\$9,265,056
Ending Fund Balance	\$11,712,009	\$9,265,056	\$7,917,378

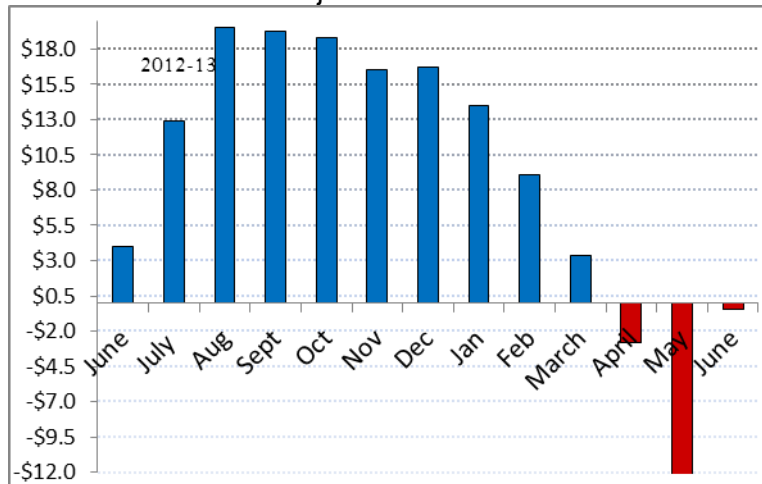
2014-15 Encroachment \$18,354,840

- JROTC - \$125,889
- Continuation High School - \$1,575,995
- Routine Restricted Maintenance - \$4,101,078
- Special Education - \$12,551,878

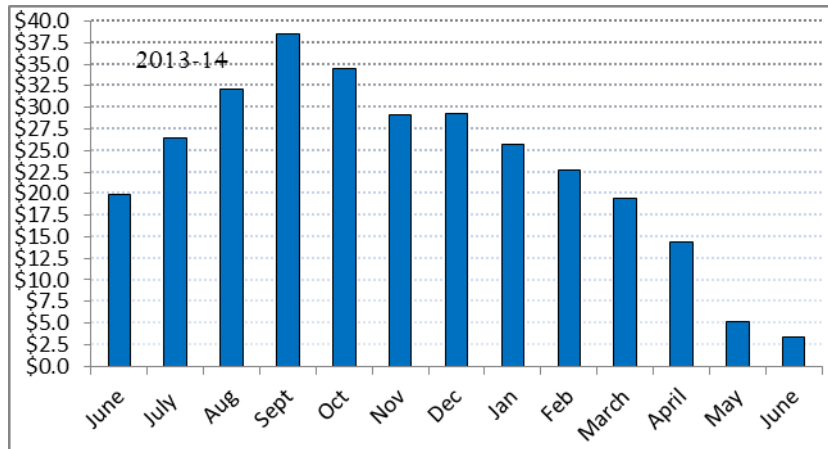
2014-15 Components of Ending Fund Balance

1 st Interim Budget	2014-15	2015-16	2016-17
Beginning Fund Balance	\$15,926,661	\$11,712,010	\$9,265,056
Ending Fund Balance	\$11,712,010	\$9,265,056	\$7,917,378
Revolving Cash	\$40,000	---	---
Stores/Warehouse	\$300,000	---	---
Assigned (Audit Adjustment)	\$958,456	---	---
Designated for Economic Uncertainty (includes 3% + LCFF Reserve)	\$10,413,553	\$9,265,056	\$7,917,378

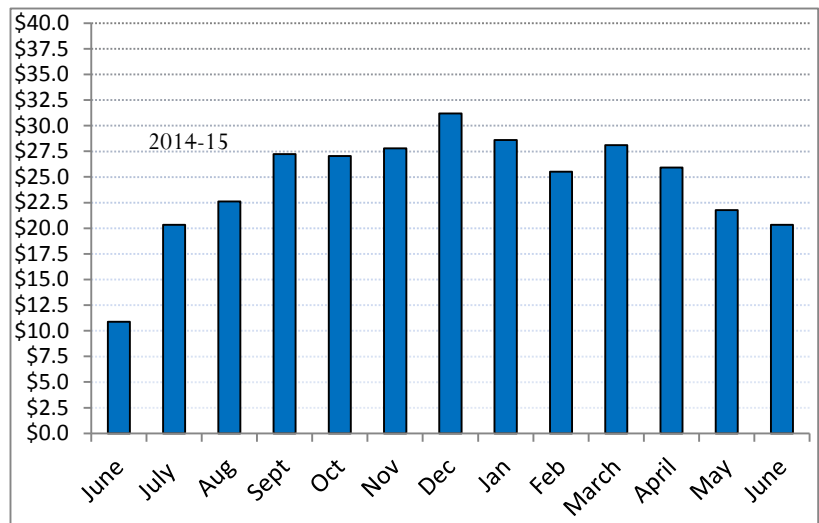
2012-13 Cash Flow Projections:



2013-14 Cash Flow Projections:



2014-15 Cash Flow Projections:



The District's Next Steps include:

- December 10, 2014
 - Approve 1st Interim Budget, agenda item #4.1 A
 - Includes budget adjustments & transfers
 - "Positive" Self-Certification
- January
 - Governor's Budget Proposal
 - Budget and program impacts for 2015-16
- January – March
 - Plan for 2nd Interim Budget Update
 - Begin development of 2015-16 District budget assumptions
 - Continue LCAP Meetings

BOARD MEETING CALENDAR

There were no changes in the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.10

Trustee Cuellar moved, Trustee Hansen seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

Human Resources

Personnel Report

14-08

2.10

Accept Personnel Report 14-08, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

Educational Services

Consultant and Contract Services

3.10

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-County Study Trips

3.10

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report

14-08

4.10

Approve Purchase Order Report 14-08 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Donations

4.10

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

General Services

Nominations for CSBA Delegate Assembly – Region 24

There were no nominations made by the Board. No action was taken.

Human Resources

Establishment of a Job Description for Lead Groundsman and Establishment of, and Employment Authorization for, 1 Position at 8 hours per day, 12-months

2.11

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the new job description of Lead Groundsman and establishment of, and employment authorization for, 1 position at 8 hours per day, 12-months.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen

Absent: 1 – Trustee Peña

Educational Services

- Carl D. Perkins Grant Award
Fiscal Year 2014-15
3.12
- Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 to accept Carl D. Perkins Career and Technology Education Improvement Act funds in the amount of \$387,853 for the 2014-15 fiscal year.
Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña
- Echo Parenting and Education
3.13
- Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the contract with Echo Parenting and Education to provide parenting classes at Paramount High School for 2014-15.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña
- Career Technical Education
Advisory Committee
3.14
- Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to ratify Career Technical Education Advisory Committee members for the 2014-15 school year who will provide feedback related to our Career Technical Education pathways.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña
- Updated Criteria for
Reclassification of English
Learners
3.15
- Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the updated reclassification criteria for English Learners that aligns with California Department of Education guidelines.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña
- Nonpublic School Placements
for Special Education
Students for the 2014-15
School Year
3.16
- Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña
- Settlement Agreement for a
Special Education Student
3.17
- Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve and authorize payment to Autism Spectrum Therapies for applied behavior analysis supervision as part of the settlement for a special education student.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña
- Application for California State
Preschool Program Expansion
Grant for 2014-15
3.18
- Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the request to apply for the California State Preschool Expansion Grant for the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Business Services

First Interim Report
4.19

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the First Interim Report with a positive certification.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Budget Adjustments
4.20

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-0 to approve the 2014-15 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Cafeteria Fund.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Resolutions 14-14 through 14-
23, Signature Authorizations
4.21

Trustee Cuellar moved, Trustee Hansen seconded and the motion to carried 4-0 to adopt Resolution 14-14 to 14-23, Signature Authorizations for 2014-15.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

INFORMATION ITEMS

Educational Services

Revised Administrative
Regulation 4040 – Employee
Use of Technology

The Board received as information revised Administrative Regulation 4040 – Employee Use of Technology.

Revised Administrative
Regulation 6163.4 – Student
Use of Technology

The Board received as information revised Administrative Regulation 6163.4 – Student Use of Technology.

Williams Settlement Quarterly
Uniform Complaint Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the second quarter October 1 – December 31, 2014.

Business Services

Average Daily Attendance
Summary Report Through
November 7, 2014 and the
Third Monthly School
Enrollment Report

The Board received as information the monthly school attendance reports for 2014-15.

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be January 14, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:47 p.m. to discuss Public Employee Performance/Evaluation (Superintendent), Student Discipline and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 10:01 p.m. President Anderson reported that the Board had discussed Public Employee Performance/Evaluation (Superintendent), Student Discipline and Governance Team Items.

The following action was taken in Closed Session:

Student Discipline
Student E-1
3.22

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to expel student E-1 for the remainder of the 2014-15 school year and the first semester of the 2015-16 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to adjourn the Statutory Meeting of the Board of Education held on December 10, 2014, at 10:01 p.m. in memory of Ignacio Peña, father of Board Vice President Tony Peña.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Herman Mendez, Secretary
To the Board of Education

President

Vice President/Clerk